

Portal Status	Overview of Portal Status
Received	When an application is submitted it will automatically be set to the 'Received' status.
Allocated	The application will be allocated to a member of staff for initial review within two working days of receipt. When this is done the status will change to 'Allocated.'
Incomplete Application	<p>If the initial review of the application identifies that any Rule 4 supporting material (including when the applicant or their solicitor has indicated that they intend to provide further evidence, for example a medical or expert report) is missing, the status will change to 'Incomplete Application'.</p> <p>We will issue a letter within 5 working days of receipt of the application to the applicant or their solicitor advising why the application is incomplete.</p> <p>Please note: The Redress Board will continue to issue the Rule 7 Notice of Application to expedite the background investigation, however the application cannot proceed to validation and listing until all of the supporting information has been provided.</p>
Waiting for information	<p>We aim to issue a Rule 7 Notice of Application within 5 working days of receipt. The application status will remain as 'Waiting for Information' until the institution has responded to the Rule 7 Notice of Application (the institution has a statutory 28 days to fully respond to the Rule 7 Notice).</p> <p>If the institution is unable to confirm attendance, the Redress Board will carry out further investigations including requesting a copy of the applicant's criminal record, reviewing PRONI records and requesting further information from other relevant stakeholders. The purpose of these investigations are to assist the Redress Board in confirming the applicant's attendance at the institution.</p> <p>If there are significant discrepancies between the dates provided by the applicant and the institution(s), we will issue a Date Enquiry Letter seeking comment from the applicant.</p> <p>If the portal status remains as 'Waiting for Information' for a period of eight weeks or longer from the date received and we have not written to you to request further information please contact us for an update.</p>

Validated	The application status will change to 'Validated' once all of the Rule 4 material has been provided and attendance at the institution has been confirmed.
Panel File Review	At this stage, a panel evidence file is created and reviewed. We will issue an Expenses Claim Form (ECF) advising that the application is almost ready to be listed.
Direction following Panel File Review	Following review, it may be necessary to request further clarity on matters relating to the evidence that has been provided in support of the application.
Ready for Listing	The application status will change to 'Ready for Listing' the panel file is complete and the application is ready to proceed to consideration by a panel.
Listed	The application status will change to 'Listed' when a listing date, i.e the date the application will be considered by a panel, has been confirmed.
Award Determined	The application status will change to 'Award Determined' when the panel has made a full and final determination of the application. Please note it may take up to 10 working days from the listing date for the relevant paperwork, confirming the award, to issue to the applicant.
Initial Payment Agreed	The application status will change to 'Initial Payment Agreed' if the panel has directed a section 14 Initial Payment Order. Please note it may take up to 10 working days from the listing date for the relevant paperwork to issue to the applicant.
Adjourned	The application status will be changed to 'Adjourned' if the panel has adjourned the application to seek additional information or to consider the application in more detail. Please note it may take up to 10 working days from the listing date for the relevant paperwork to issue to the applicant.
Relisted	The application status will be changed to 'Relisted' once a second listing date has been confirmed following a Section 14 Order or an adjournment.
Determination Notification Issued	The application status will be changed to 'Determination Notification Issued' when the Determination Notice and accompanying documentation has been issued to the applicant.

Appeal Received	<p>The application status will change to 'Appeal Received' if a "Notice of Appeal" has been submitted.</p> <p>Please note, the applicant has 21 days from the date of the Determination Notification to either accept or appeal the panel's determination.</p>
Appeal Determination Notification Issued	<p>The application status will change to 'Appeal Determination Notification Issued' when the appeal has been determined and the Appeal Determination Notice and accompanying documentation has been issued to the applicant.</p>
Application Closed	<p>The application status will be changed to 'Application Closed' when the applicant has accepted their award of compensation and all legal costs and expenses have been paid or when an application has been administratively withdrawn (duplicate etc.) or dismissed by a panel.</p>